



Division of Information Resource Management

Project Identification Code: DIRM-24

Project Leader: Sarah Brooks

For Period 01/26/04 through 01/31/04

PROJECT DESCRIPTION:

The Scope of this project is to develop a detailed set of business/functional requirements for the Division of Public Health (DPH); the Division of Mental Health, Developmental Disabilities, and Substance Abuse Services (DMH/DD/SAS); and the Office of Research, Demonstration, and Rural Health Development (ORDRHD). These requirements can be subsequently used as the basis for implementing a new, fully automated health information system(s) (HIS) to accommodate DPH, DMH/DD/SAS, and ORDRHD business needs. The deliverables produced under this Scope Statement are the early steps in the lifecycle development of a new HIS. DHHS will determine an implementation strategy and schedule after the requirements are fully defined. Implementation could occur in phases and could result in multiple integrated systems rather than one large system.

PROJECT STATUS:

PCG continues to refine the Division-specific functional requirements documents for the HIS. PCG received DIRM feedback on the updated Project Work Plan on Jan 30th. The revised workplan incorporating DIRM feedback will be delivered to DIRM by close of business on Feb 4th.

PCG has received comments on Version 1.3 of the Division-Specific requirements and will be incorporating those into the next version of the document.

PCG will deliver updated division-specific HIS Functional Requirements on Monday February 9th

In the next project period, PCG will work on the following:

- Incorporate comments received on Version 1.3 into next draft
- Wrap up-meetings scheduled with Division Stakeholders
- Make updates to the Division-Specific HIS Functional Requirements for delivery February 9th
 - Meet with identified Division staff and stake holders to detail Intake and Eligibility Requirements and high-level Client Profile Data
 - Confirming detail interface needs – i.e. for each interface, inbound and outbound data sets and triggering events, and high level data exchanged.

ACCOMPLISHMENTS THIS PERIOD:

PLANS FOR NEXT PERIOD:

- Meet as necessary for detailing Intake and Eligibility requirements and Client Profile Data
- Incorporate State Feedback from Division Specific HIS Requirements V 1.3
- Update Division Specific HIS Requirements V 1.3 based on comments received from State and meeting outcomes
- Deliver updated Version 1.4 of Division Specific HIS Functional Requirements Document on Feb 9th 2004

OPEN ISSUES:

- See attached Issues Log

STATUS REPORT DISTRIBUTION LIST:

- **To: Sarah Brooks/DIRM, Joy Reed/DPH, Rebecca Carina/DMH/DD/SAS, Jeff Harris/ORDRHD, Torlen Wade/ORDRHD, Betty Cogswell , Gary Imes/DMH/DD/SAS, Karen Lumsden/DIRM, Joe Owens/DIRM, Ann Nance/DPH, Michael Schwartz/DMH/DD/SAS, Angela Taylor/DIRM**
- **Cc: Garland Kemper/PCG**